

Kerala Infrastructure Investment Fund Board

Record Note of Discussion for Pre-bid Meeting held on 18th March 2016 at 11:00 Hrs at KIIFB Office.

Subject: Request for Proposal for Selection of Consultant for preparation of Detailed Project Reports for a) development and construction of Cultural Complexes in all Districts of Kerala under the Cultural Affairs Department, b) development and expansion of Chitranjali Studio, Thiruvananthapuram into a film city under Kerala State Film Development Corporation Ltd., and c) development and construction of a Multipurpose Film Festival Complex at Chitranjali Studio, Thiruvananthapuram, for the Kerala State Chalachithra Academy.

Participant List : Attached as annexure 1 to this record note of Discussion

At the outset, Additional Chief Secretary (Finance) and CEO, KIIFB welcomed the participants. He stressed upon the importance of this project being taken by Government of Kerala. He explained that the purpose of this pre-bid meeting is to inform the prospective bidders regarding various aspects of the project and provisions of the RFP. Secretary (CAD) gave a brief introduction of the projects and the RFP. She welcomed all the participants to raise their queries and clarifications in respect of the project and the RFP.

A gist of the queries along with KIIFB's response to the same is as follows:

Sl. No	RFP Clause No.	Query	KIIFB Response
1	10.1	Whether the Project Key Personnel and in particular the Financial Consultant could be engaged from Consortium Partners, consultant's associate firms or through subcontracts.	It is mandatory that all the Project Key Personnel detailed in the RFP document shall be on the rolls of the Consultant either on permanent basis or on contract basis during the tenure of the contract. Further clarification, if any in the matter will be provided in the Corrigendum to be issued separately.
2	14.3 and Form No.6	a) Whether financial proposal could be given as percentage of the total cost	a) No. The conditions and format as provided in the RFP shall prevail.

		b) Whether financial proposal should be submitted separately for the three projects?	b) Yes, a revised Form-6 will be provided in the Corrigendum to be issued separately
3	9	Whether detailed estimates and Good for Construction Drawings are required as part of the DPR	The RFP conditions shall prevail regarding the responsibility of the Consultant
4	7 and 11.1	Considering the quantum of work, the time period allowed for the completion of the work (4 months extendable for a further period of 2 months on mutually agreed terms) is not sufficient	The RFP conditions shall prevail
5	General	Whether agency involved in preparation of DPR can participate in future consultancy works or contracts related with the same works	The RFP conditions shall prevail
6	General	Whether separate DPRs for each cultural complex is required? How many DPRs need to be submitted?	Yes, 16 (14 for 14 cultural complexes +1 for film city+ 1 for festival complex)
7	General	Whether the Government would refund the expenses borne for attending the presentation as part of the criteria-2 Management Competence?	No, at the cost of bidder
8	General	Whether Government would provide special preference as SEZ to the areas coming under this project?	Is out of the purview of this RFP.

The meeting ended with thanks to all the participants

Annexure 1**List of Participants**

Sl.No	Name	Designation
1	Dr. K. M. Abraham	Chief Executive Officer, KIIFB
2	Smt.Rani George	Secretary to Govt., Cultural Affairs Dept.
3	Smt.Deepa.D.Nair	Managing Director, KSFDC
4	Sri. V. R. Radhakrishnan	Director of Culture
5	Sri. V. Suseel Kumar	Deputy Fund Manager, KIIFB
6	Sri. P. Nanukuttan Nair	Project Manager, Muralee & Associates
7	Smt. Chitra. R	Director, Sumanam Management Services.
8	Sri. Rajan P. Thodiyoor	CEO, My UK Network Ltd.
9	Sri. K. Prasannan	Project Manager, R.K. Ramesh Architects, Calicut – 32
10	Sri. Varghese Panikkar	Project Co-ordinator, Iyer & Mahesh, Architects, Thiruvananthapuram
11	Sri. A. Kathar Mohideen	Sr. Architect
12	Sri. K.Sudhakaran	Sr. Consultant, INKEL Ltd.
13	Sri. Sasi Kumar M	Advisor, INKEL Ltd.
14	Smt.Beena. K.B	Engineer, Muralee & Associates
15	Sri. Mahesh Panju	Secretary, Chalachitra Academy
16	Sri. Navaneeth	F.E., Stup Consultants Pvt. Ltd.
17	Sri. Abraham J.	Sumanam Management Services
18	Smt.Prasanna Chellappan	Egis India Consulting, Engineers Pvt. Ltd.
19	Sri. Balagopal Velayath	Kings Infra Venture Ltd.
20	Sri. Prabhu	Qube Cinema Technologies
21	Sri. Suresh S. R.	Sr. Manager, Architect Consortium.
22	Smt.Dharma Keerthi A	Keerthi & Bhavana Architects
23	Sri. Sam Cheriyan	Deloitte